



**Butler County  
Erosion and Sediment Control (ESC)  
Earth Moving Permit Application**

**New Construction Only**

**This is not NPDES permit\***

Subdivision, Residential	\$75.00/acre	_____
	(Min=\$1000.00 Max=\$5,000.00)	
Subdivision, Commercial	\$100.00/acre	_____
	(Min=\$2000.00 Max=\$10,000.00)	

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Acreage Disturbed: \_\_\_\_\_ Receiving Waters: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Owners Address: \_\_\_\_\_

Site Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Site Contact Address: \_\_\_\_\_

Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

ESC Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_



Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ (Make payable to Butler County Planning Commission)

Return application and fee to: **Butler County Department of Development and Planning**  
130 High St, 6<sup>th</sup> Floor  
Hamilton, Ohio 45011

*Permit will be issued upon review and approval of ESC construction drawing plans and permit application.*

	<p><b>For more information contact:</b> Butler Soil and Water Conservation 1810 Princeton Road, Hamilton, Ohio 45011 Telephone: (513) 887-3720 Fax: (513) 785-6668 <a href="http://www.butlerswcd.org">www.butlerswcd.org</a></p>	
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\*A separate permit which authorizes discharges of storm water from construction sites is also required by the Ohio EPA for projects which disturb more than one acre of ground. Contact Chris Cotton at OEPA's Southwest District office at 937.285.6442 or via email at [chris.cotton@epa.state.oh.us](mailto:chris.cotton@epa.state.oh.us)

**Butler County**  
**Erosion and Sediment Control Earth Moving Permit**  
**Process and Fee Schedule**

**Process:**

- Step 1: Fill out Earth Moving Permit application and pay Butler County fee (**payable to Butler County Commissioners**) when turning in Erosion and Sediment Control Plans (Construction Drawings) to the Department of Development and Planning.
- Step 2: Department of Development and Planning sends permit application and construction drawings to Butler SWCD for review by Urban Technician.
- Step 3: Make any changes to construction drawings necessary and resubmit plans with revisions for approval.
- Step 4: Receive construction drawing approval letter from the Butler SWCD and hold pre construction meeting with Urban Technician.
- Step 5: Earth Moving Permit approved. Begin earth moving according to approved plans
- Step 6: Adhere to any request from Urban Technician from inspections during earth moving that are found to be in violation of Earth Moving Permit.
- Step 7: Prior to recording of plat all erosion and sediment controls must be in place and functioning properly and inspected by Butler SWCD to ensure these recording requirements.

**Fee Schedule:**

Subdivision, Residential                      \$75.00/acre (Min=\$1000.00 Max=\$5,000.00)

Subdivision, Commercial                      \$100.00/acre (Min=\$2000.00 Max=\$10,000.00)

\*If earth moving begins without Earth Moving Permit and approval of ESC plans/construction drawings the site will not be recorded until fee paid in full, application turned in and ESC plans/construction drawing approval letter/permit issued.

\* Make Fee Payable to Butler County Commissioners, turn into the Department of Development and Planning. The ESC plans/ construction drawings and the Earth Moving permit application can be turned in at the Department of Development and Planning or the Butler Soil and Water Conservation District Office.