



Butler Soil and Water Conservation District Summer Education Intern

Hourly Salary: Starting at \$18.00

Status: Part-time, Internship

Work Hours: Monday through Friday, between 8:00 am to 4:30 pm, for a maximum of 28 hours per week, up to 480 hours total (May- August 2023) with education programs primarily held on Tuesdays and Thursdays. This schedule may be modified, increased or reduced by the District Director for workload, school, conflicts, and/or special needs. Person in this position may also be required to attend night or weekend meetings/events. Lunch is a ½ hour, unpaid.

Reports To: Daily supervision is assigned by the District Director. Program specific supervision is received from the Education & Volunteer Specialist.

Duties Include:

1. Assist in Public Education and Outreach activities as needed.
2. Assist in conducting conservation education, awareness and public information programs.
3. Attend various events, meetings and workshops, sometimes outside of normally scheduled hours.
4. Assist with monthly BEST Volunteer programs.
5. Assist as needed with Butler County Stream Team and Storm Drain Labeling.
6. Participate in the following summer programs: kid's camp, creeking, and fair.
7. Assist in various duties and tasks as assigned.

Skills required:

1. Taking coursework or interested in natural resources, education, communications, or other related field.
 2. Possess excellent communications skills, written and oral, with an ability to work with a variety of District employees, residents and private landowners.
 3. Ability to speak in front of groups, lead activities and work with kids of all ages.
 4. Capable working outdoors in all weather conditions.
 5. Ability to lift at least 25 lbs.
 6. Basic computer skills in Microsoft Office, Publisher, and Excel.
 7. Valid driver's license.
 8. If required, ability to pass background check.
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Deadline for application: March 17, 2023

Mail resume and references to:

Kelly Crout, District Director
Butler Soil & Water Conservation District
1802 Princeton Rd. Suite 300, Hamilton, Ohio 45011

Or, email resume and references to:

croutka@butlercountyohio.org

Information: To find out more about the District and our programs, please visit www.butlerswcd.org